Audit Committee Report 2019



		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
CACH CSC 010	Percentage of child protection cases which were reviewed within required timescales (ex NI 67)	99.0%	100.0%		Not measured for Quarters	100.0%	⊘	•	CACH CSC 010 Percentage of child protection cases which were reviewed within required timescales (ex NI 67) 100.0% 90.0%
CE HROD 001	Sickness 12 month rolling average	7.82	8.39	9.17	This indicator has risen in the last quarter and an analysis has been undertaken at Group Directorate level. Chief Executives - sickness has risen by 74% year on year, driven almost entirely by increases in long term sickness. It should be noted that whilst the percentage increase is high, the numbers of staff in this directorate are relatively small and therefore a small number of employees on long term sick affect this number significantly. Finance and Corporate Resources - an 8% increase in sickness year on year, split evenly between increases in long term and short term sickness Neighbourhoods and Housing - static year on year in terms of both long term and short	8.43		•	CE HROD 001 Sickness 12 month rolling average 10 9 8 7 6 5 4 3 2 1 1 Quarters — Red Threshold (Quarters) — Amber Threshold (Quarters)

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					term sickness Children, Adults and Community Health - static year on year, with a decrease in short term sickness and an increase in long term sickness. Directors and Group Management teams now have access to detailed information on real time sickness with the ability to do analyse the figures in detail. This is an area of significant focus for managers and will be a part of the upcoming Workforce Strategy.				
CE HROD 023	% of employees aged 50 or over	38.6%	38.8%	39.0%		Data Only	<u>~</u>	•	CE HROD 023 % of employees aged 50 or over
CE HROD 029a	Top 5% of earners: Ethnic minorities (ex BV11b)	27.01%	29.21%	26.82%		25.00%		•	CE HROD 029a Top 5% of earners: Ethnic minorities (ex BV11b) 27.50% 25.00% 20.00% 17.50% 15.00% 10.00% 7.50% 2.50% 0.00

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
CE HROD 030a	Top 5% of earners: Women (ex BV 11a)	52.41%	48.11%	49.78%		50.00%	_	•	CE HROD 030a Top 5% of earners: Women (ex BV 11a) 55.00% 45.00% 40.00% 35.00% 20.00% 15.00% 10.00% Quarters — Red Threshold (Quarters) — Amber Threshold (Quarters)
CE PPD 021	Number of Resolution Stage complaints received by the Council	2967	2701	652		Data Only	<u></u>	•	CE PPD 021 Number of Resolution Stage complaints received by the Council 700 600 900 900 900 900 900 900 900 900 9
FCR RB BHN 002	Time taken to process Housing Benefit new claims and change events (ex NI 181) - reported as YTD figure		7.7 days (YTD)	7.5 days (YTD)		15.0 days (YTD)	⊘	•	FCR RB BHN 002 Time taken to process Housing Benefit new claims and change events (ex N1 181) - reported as YTD figure 22.5 days (YTD) 12.5 days (YTD) 12.5 days (YTD) 10.0 days (YTD) 10.0 days (YTD) 5.0 days (YTD) 2.5 days (YTD) 0.0 days (YTD) 0

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
									FCR RB BHN 007 Number of households living in temporary accommodation (ex NI 156)
FCR RB BHN 007	Number of households living in temporary accommodation (ex NI 156)	2,867	3,133	3,159		Data Only	2	•	3,000 2,750 2,250 2,250 2,250 2,000 1,750 1,500 1,250 1,000 750 500 500 Quarters — Red Threshold (Quarters) — Amber Threshold (Quarters)
									FCR RB REV 003 % of current year Council Tax collected (QRC basis)
FCR RB REV 003	% of current year Council Tax collected (QRC basis)	95.0%	95.0%	26.8%		94.5%		•	90.0%6 80.0%6 60.0%6 60.0%6 60.0%6 90.0%6 10.0%6 10.0%6 10.0%6 .0%6 Quarters — Red Threshold (Quarters) — Amber Threshold (Quarters)
									FCR RB REV 005 Percentage of non-domestic rates collected
FCR RB REV 005	Percentage of non-domestic rates collected	97.87%	95.50%	29.30%		95.00%			100.00% - 90.00% - 80.00% - 80.00% - 90

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
NH H IM 005	Rent Arrears as a % of rent debit	3.52 %	3.68 %	3.85 %	As at Q1 2019/20, the rent arrears have increased by £319,622 since the end of the last quarter (Q4 2018/19). Over the same period, the collection rate has decreased by 0.88% and the rent arrears as a % of rent debit has increased by 0.17%. The focus on Universal Credit (UC) cases reflects the fact that, as at 1 July 2019, there were 1,265 tenants on UC in arrears, with those arrears totalling £1,458,752. At the start of the quarter, the corresponding figures were 1,183 tenants and £1,278,130	3.40%		•	NH H IM 005 Rent Arrears as a % of rent debit 1.00 % 2.50 %
NH H IM 006	Total value of rent arrears YTD (Total)	£4,414,8 46	£4,617,5 58	£4,937,1 80	respectively. The Income Policy and Procedures are being reviewed as well as the arrears letters, to ensure they are fit for purpose. The team commenced a three week summer arrears blitz on 1 July 2019, with the aim of contacting all residents on UC and in arrears, as well as applying for APAs (alternative payment arrangements), managed payments and DHP (Discretionary Housing Payment) where appropriate. We are still in discussion with the Banking and Treasury Team about introducing any day direct debits. At the moment, residents are only able to make payments on Mondays. This is particularly important in relation to UC, as we want residents to be able to set up direct debits so their bank account is debited on the day they receive their UC payment. Closer monitoring of cases is in place to ensure officers are working in line with our escalation process, as well as being firm but fair with residents. A Direct Debit (DD) incentive will be introduced this summer to encourage residents to take up this payment option.	£4,336,78 7		•	85,000,000 64,000,000 64,000,000 62,000,000 62,000,000 61,000,000

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
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NH H RespRep 001	% of Repair Appointments Kept (DLO only)	92.82%	99.16%		A total of 12,584 appointments were completed by the DLO during Q1 2019/20. The PI out-turn was 100%. NB: There are a number of scenarios which do not count as appointments being missed when this indicator is calculated. These include No Accesses and Leave To Return jobs. In addition, jobs that are rebooked (e.g. if an operative is sick) do not count as missed appointments.	98.00%	⊘	•	NH H RespRep 001 % of Repair Appointments Kept (DLO only) 90.00% 90.00% 60.00% 60.00% 40.00% 90.00% 10.00% 10.00% 10.00% 10.00% Quarters — Red Threshold (Quarters) — Amber Threshold (Quarters)
NH H RespRep 002	% of repairs completed on first visit (based on tenant satisfaction)	67.08%	73.41%	75.35%	The overall Q1 2019/20 outturn of 75.35% is broken down as 75.81% for the DLO and 70.59% for the contractors - only 51 of 576 completed surveys related to the contractors.	75.00%		•	NHH RespRep 002 % of repairs completed on first visit (based on tenant satisfaction) 80% 60% 60% 60% 60% 60% 60% 60%
NH H RespRep 003	% of repairs completed on first visit (based on system generated data) - DLO only.	63.7%	86.15%	87.21%		85%	②	•	NH H RespRep 003 % of repairs completed on first visit (based on Quantitative Data - DLO only) 90% 80% 60% 60% 40% 90% 10% 10% 10% 10% 10% 10% 10% 10% 10% 1

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
NH H Voids 001	Average time taken to re-let local authority housing (all voids including major & minor voids) - days	70	59		A number of longer term voids continue to disproportionately affect the turnaround figures. Problems with damp in properties in particular are affecting the works team's ability to refurbish properties as this often needs to be dried before work, such as plastering, can proceed. The 127 properties re-let had an average turnaround of 55.6 days, which is not significantly above the 55 days target, and makes this indicator an amber outturn.	55		•	NH H Voids 001 Average time taken to re-let local authority housing (all voids including major & minor voids) - days 70 40 70 40 70 40 70 40 70 70
NH PR PMS 007a	Number of PCNs issued - total	118363	162934	41316	PCNs: 41316 - Street(17660)/Car Park(466): 18126 - Estate: 3530 - CCTV: 19660 Warnings:CCTV Warnings Westgate St: 2114	Data Only	~	•	NH PR PMS 007a Number of PCNs issued - total 15000
NH PR PMS 010a	PCN recovery rate - including estates	66.5%	69.9%		Number of PCN paid - 27198 Number of PCN issued - 34052	Data Only			NH PR PMS 010a PCN recovery rate – including estates 0.0%

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
									NH PR PRS 001a % of Major planning applications determined within 13 weeks (ex NI 157a)
NH PR PRS 001a	% of Major planning applications determined within 13 weeks (ex NI 157a)	100.00%	90.00%	83.00%		70.00%	②	•	100.00% 80.00% 80.00% 6
									Quarters — Red Threshold (Quarters) — Amber Threshold (Quarters) NH PR PRS 001b % of Minor planning applications determined within 8 weeks (ex NI 157b)
NH PR PRS 001b	% of Minor planning applications determined within 8 weeks (ex NI 157b)	78.00%	82.00%	85.00%		75.00%	②	•	80.00%
									NH PR PRS 001c % of Other planning applications determined within 8 weeks (ex NI 157c) 90.00%.
NH PR PRS 001c	% of Other planning applications determined within 8 weeks (ex NI 157c)	85.00%	88.00%	91.00%		80.00%	⊘		90.00%

		2017/18	2018/19		Q1 2019/20	Annual	Traffic	raffic	
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
NH PR PRS 009	% of open planning enforcement cases less than 4 years old	61.0%	61.0%	59.0%	In 2015/16 over 1,500 historic yet open Planning Enforcement cases were uncovered. Many of these cases stretched back as far as 2001, and of all open cases less than 40% were under 4 years old. The Planning Service put a strategy in place to address the outstanding cases from both ends, i.e. 2012-2015 (to reduce the risk of cases becoming immune from enforcement action) and 2001 onwards (to make decisions on old cases where notices had been served but no further action taken). The work programme has been extremely successful and given credibility to the Council's Planning Enforcement function, which has so far resulted in 78% of pre 2016 cases having been identified and closed since January 2016. Of the initial list of over 1,500 open cases, 1,189 have been properly closed / resolved and only 345 remain open as of August 2019. However the Enforcement Team continue to receive new Enforcement complaints (averaging 55 per month), that continue to be investigated in a timely and efficient fashion, and have a total of 752 open cases (including the remaining 345 older cases) up to and including August 2019. So although the historic cases have continued to reduce in number, cases under 4 years have also been closed at a similar rate. The total number of overall cases (currently 752) therefore continues to fall, but the balance between old and new has remained static - as indicated by the KPI. This programme of work will continue throughout 2019/20 to resolve and close all historic cases. Many of the historic cases require legal action to progress and are resource intensive, and so resources are being aligned to recognise and deliver this through joint working with Legal's Litigation team	80.0%		•	NH PR PRS 009 % of open planning enforcement cases less than 4 years old 80.0% 70.0% 60.0% 10.0

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
NH PR WS 045a	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Litter (ex NI 195a)	1.88%	2.50%	3.36%	The stretch target for litter is 2.5%, meaning that 97.5% of the transects scored must be at an acceptable level or better. This target was missed by only 2 transects (out of 320) and remains low so the increase is not considered a cause for concern, however every effort will be made to hit the target in the remaining tranches.'	2.50%		•	NH PR W5 045a Improved street and environmental cleanliness (levels of litter, detritus, 6.00% 9.5.50%
NH PR WS 045b	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Detritus (ex NI 195b)	2.71%	5.26%	2.75%		5.00%	②	•	NH PR WS 045b Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Detritus (ex NI 195b) 10.00% 9.00% 8.00% 6.00% 6.00% 6.00% 1.00
NH PR WS 045c	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Graffiti (ex NI 195c)	.21%	3.23%	2.45%		3.00%	②	•	NH PR W5 045c Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Graffiti (ex NI 195c) 5.00% 4.50% 4.50% 5.00% 6.00% 1.50% 1.00% 1.50% 1.00% 0.00%

		2017/18	2018/19		Q1 2019/20	Annual	Traffic		
PI Code	Short Name	Value	Value	Value	Note	Target 2019/20	Light	DOT	Performance Data Trend Chart
NH PR WS 045d	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Fly- posting (ex NI 195d)	2.29%	3.13%	0.31%		3.00%	②	•	NH PR WS 045d Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Fly-posting (ex NI 195d) 6.00% 6.00% 4.00% 2.00% 1.00% 0.00% ############################
NH PR WS 047	Residual household waste per household (ex NI 191)	545.1	521.9	132.3		519.0	_	•	NH PR WS 047 Residual household waste per household (ex NI 191) 150.0 125.0 100.0 75.0 50.0 4. Partire and The apprine a
NH PR WS 048	Percentage of household waste sent for reuse, recycling and composting (ex NI 192)	27.40%	27.90%	28.01%		28.00%	②	•	NH PR W5 048 Percentage of household waste sent for reuse, recycling and composting (ex NI 192) 27.50% 22.50% 20.00% 17.50% 10.00% 12.50% 10.00% 2.50% 0.00% April

	PI Status
	Alert
	Warning
②	ок
?	Unknown
	Data Only

	Long Term Trends		Short Term Trends	
	1	Improving		Improving
1	-	No Change		No Change
	-	Getting Worse	•	Getting Worse